

## MEGHALAYA COOPERATIVE TRAINING INSTITUTE, SHILLONG.



The Meghalaya Cooperative Training Institute was established on 2<sup>nd</sup> August 1976 in the premises of the Meghalaya Cooperative Apex Bank Ltd, M.G Road and later shifted to the building of the Meghalaya State Housing & Financing Cooperative Society Ltd, Nongrim Hills, Shillong.

The Meghalaya Cooperative Training Institute realized the need to brace itself up to cope with the emerging challenge by improving upon the Human Resource Development of the stakeholders of the State's Cooperative Sector so as to enable them to effectively and efficiently manage the affairs of the registered cooperative societies.

### **THE OBJECTIVES**

1. To develop change agents in cooperatives who can:-
  - (a) Motivate the members and managing committee to participate in the management of cooperative enterprises:
  - (b) Enhance suitable and effective strategies for improving enterprise goals in the competitive environment:
  - (c) Act as effective drivers to promote the workings of a cooperative enterprise and the importance of having linkages with other line Departments.
2. To enrich the managers working in cooperatives by:-
  - (a) Improving their conceptual capabilities in understanding the leadership competencies and managerial problems of cooperatives:
  - (b) Upgradation of their managerial skills and abilities to use appropriate strategies for managing cooperatives:
  - (c) Developing positive attitude approximate to achieve excellence in cooperative management, administration and maintenance of Accounts.
  - (d) Imparting basic knowledge on Information Technology for improving skill and working efficiency of cooperative societies.



The faculties of the institute have been performing their duties as per the calendar programme and budget provisioned for the institute from time to time so as to enable it in fulfilling

its objectives. In spite of the fact that the MCTI, Shillong has been significantly handicapped in functioning smoothly during the year 2020-2021 and 2021-2022 due to the Covid- pandemic which resulted in curtailing most of its training programmes including training programmes for Departmental Officers. However, in spite of this the Institute had been conducting a significant number of training programme, viz., the Two Days OnLocation training programme in various places falling under the jurisdiction of Khasi Hills, Jaintia Hills and Ri-Bhoi Districts as well as Skill Development and Information Communication Technology at MCTI, Shillong.

The benefits derived by the member participants from these Training Programmes are as follows:-

1. Better understanding in the proper maintenance of books and records of the Society including maintenance of Books of Accounts by the Office Bearers and members of the Society.
2. Proper understanding of management technique which are vital for running the affairs and business operations of the Society.
3. These Trainings has further enlightened the office bearers and members in comprehending various sections pertaining to the Cooperative Act and Rules.
4. It has also served as a platform for the members in having a better understanding on the importance of adopting the Principles of Cooperation and Cooperative ideologies which are the backbone of the Cooperative Movement for ushering a successful Cooperative Society.
5. As for Skill Development Programme is concerned, the Institute outsources Resource Persons from various Line Departments and Private individuals and firms who are specialized in their respective fields, e.g., Agriculture, Horticulture, Livestock, Aqua Culture, Handloom and Handicraft, Food Processing, Tourism, Industrial, Marketing, etc. The benefits that the participants received from these Training Programmes are gaining of requisite technical knowledge and know-how involving these respective activities which enhance the knowledge and outlook that will result in improving the Socio-economic welfare of the Cooperative Society in course of its operations.



6. The Computer Trainings conducted by the Institute have greatly benefited the members of the Society in having a proper understanding on operating a computer and its importance for record keeping by the use of computer application, viz., MS Office, online usage of internet for seeking information, sending and receiving emails, etc.

At present, the Institute is preoccupied with conducting Six Months Junior Basic Certificate Course Training Programme for the newly recruited Junior Cooperative Officers which commenced on the 2<sup>nd</sup> May, 2022 and is scheduled to complete tentatively on the 2<sup>nd</sup> November, 2022.

The number of Training Programmes conducted during the Year 2020-2021 and 2021-2022 including the number of Participants who attended these Training Programmes and the list mentioning the places where the On Location training programmes were conducted by the institute is enclosed herewith as per Annexure I and Annexure II respectively.

**ANNEXURE-I.**  
**Training Programme Conducted by the Meghalaya Cooperative Training Institute, Shillong.**  
**For the Last 2 (two) Years**  
**( From April 2020 to March 2021 and April 2021 to March 2022).**

Sl. No.	Name of the Programme and No. of participants who attended the training programme.	2020-2021		2021-2022		Total	
		No. Of Trainings conducted	No. of Participants	No. Of Trainings conducted	No. of Participants	No. of Trainings conducted	No. of Participants
1.	Two Days on Location Programme for Office Bearers/ Members of Cooperative Societies	7	215	25	540	32	755
2.	One Day Programme on Skill Development for Office Bearers/ Members of Cooperative Societies	Nil	Nil	10	194	10	194
3.	Three Days training on "Hands On Information Communication Technology (ICT) for Office Bearers/ Members of Cooperative Societies.	5	98	1	20	6	118
<b>Total</b>						<b>48</b>	<b>1067</b>



**ANNEXURE - II.**  
**List of Two Days On-Location Training Programme conducted**  
**from**  
**April 2020 to March 2021 and April 2021 to March 2022**

1. East Khasi Hills District			2. Ri-Bhoi District		
Sl. No	Name of the circle	Venue	Sl. No	Name of the circle	Venue
1	Mawsynram circle	Phlangwanbroi Village	1	Umsning circle	Umsning Village
2	Mawryngkneng circle	Mawryngkneng Village	2	Umsning circle	Bambudai Village
3	Mawryngkneng circle	Smit Village	3	Nongpoh circle	Nongpoh Village
4	Myllem circle	Myllembah Village	4	Nongpoh circle	Umden Village
5	Myllem circle	Mawtarar Village	5	Bhoiryngbong circle	Umroi Village
6	Mawkyrnrew circle	Thangsnig Village	6	Bhoiryngbong circle	Liarbang Village
7	Pynurata circle	Wahkdait Village	7	Byrnihat circle	Killing Village
8	Mawphlang circle	Mawphlang Village			
3. West Khasi Hills District			4. South West Khasi Hills District		
Sl. No	Name of the circle	Venue	Sl. No	Name of the circle	Venue
1	Mairang circle	Manai Village	1	Mawkyrwat circle	Tynnal Village
2	Markasa circle	Laitkseh Village	2	Mawkyrwat circle	Nongsynrih Village
3	Nongstoin circle	Mawbyrshem Village	3	Ranikor circle	Puksora Village
4	Riangdo circle	Seinduli Village	4	Ranikor circle	Photkroh Village
5. Jaintia Hills District			6. Anlairem Sub-Division		
Sl. No	Name of the circle	Venue	Sl. No	Name of the circle	Venue
1	Thadlaskain circle	Nangbah Village	1	Jarain circle	Jarain Village
2	Laskain circle	Shangpung Pohshnong Village	2	Jarain circle	Padu Village
			3	Dawki circle	Bakur Village
7. Sohra Sub-Division					
Sl. No	Name of the circle	Venue			
1	Shella circle	Sohlap Village			
2	Shella circle	Mustoh Village			
3	Laitkroh circle	Laityngkot Village			
4	Laitkroh circle	Laityngew Village			

As far as the MCTI, Regional Office (Tura Branch) is concerned; the institute has recently started conducting some trainings which comprises mainly of On Location training programmes for the Office Bearers/ members of cooperative societies hailing from Garo Hills region. Details of the programmes conducted are as per Annexure III enclosed herewith.



### ANNEXURE III.

**Training Programme Conducted by the Meghalaya Cooperative Training Institute, Regional office, Tura for the Last 2 (two) Years (From April 2020 to March 2021 and April 2021 to March 2022).**

Sl No.	Name of the Programme and No. of participants who attended the training programme.	2020-2021		2021-2022		Total	
		No of Trainings conducted	No of Participants	No of Trainings conducted	No of Participants	No of Trainings conducted	No of Participants
1	Two Days on Location Programme for Office Bearers/ Members of Cooperative Societies	2	51	Nil	Nil	2	51
2.	Two Days Programme on Skill Development for Office Bearers/ Members of Cooperative Societies	Nil	Nil	Nil	Nil	Nil	Nil
3.	Five Days Refreshers course for Office Bearers/ Members of Cooperative Societies.	Nil	Nil	Nil	Nil	Nil	Nil
4.	12 Days Training programme on Coop Account & Audit for Office Bearers/ Members of Cooperative Societies.	Nil	Nil	Nil	Nil	Nil	Nil
<b>Total</b>						<b>2</b>	<b>51</b>

